

महाराष्ट्र राज्य प्राणी संग्रहालय प्राधिकरणाच्या
मेमोरंडम ऑफ असोसिएशन व नियमावलीला
मान्यता देण्याबाबत.

महाराष्ट्र शासन
महसूल व वन विभाग
शासन निर्णय क्रमांक डब्ल्युएलपी ०५.१५/प्र.क्र.१५०/फ-१
मंत्रालय, मुंबई ४०० ०३२.
दिनांक :- २८ जानेवारी, २०१६.

वाचा :-

१. महसूल व वन विभाग, शासन निर्णय क्रमांक डब्ल्युएलपी :- १००७/प्र.क्र.१४०/फ-१,
दिनांक १०.०८.२००७.
२. महसूल व वन विभाग, शासन निर्णय क्रमांक डब्ल्युएलपी :- १००९/प्र.क्र.११९/फ-१,
दिनांक २९.११.२०११.
३. महसूल व वन विभाग, शासन निर्णय क्रमांक डब्ल्युएलपी :- ०५१०/प्र.क्र.१५०/फ-१,
दिनांक ३०.१२.२०१५.

प्रस्तावना :-

संदर्भ क्रमांक १ च्या शासन निर्णयान्वये जैविक संग्रहालय, सफारी पार्क, वनस्पती उदयानाचे नियोजन, स्थापना व सनियंत्रणाकरीता प्रधान सचिव (वने) यांच्या अध्यक्षतेखाली १४ सदस्यीय प्राधिकरणाची स्थापना करण्यात आली. तदनंतर संदर्भ क्रमांक २ च्या शासन निर्णयान्वये संदर्भ क्रमांक १ चा शासन निर्णय रद्द करून प्राधिकरण स्थापनेबाबत वेगळ्याने शासन निर्णय निर्गमित करण्याचा मानस शासनाने जाहीर केला होता. त्या अनुषंगाने संदर्भ क्रमांक ३ च्या शासन निर्णयान्वये महाराष्ट्र राज्य प्राणी संग्रहालय प्राधिकरणाची स्थापना करण्यात आली आहे. प्राधिकरणाचे नियामक मंडळ (Governing Council), कार्यकारी समिती (Executive Committee) यांच्या मेमोरंडम ऑफ असोसिएशन आणि नियमावलीबाबत वेगळ्याने आदेश जारी करण्यात येतील असेही सदर शासन निर्णयात नमूद करण्यात आले आहे.

शासन निर्णय :-

सदर शासन निर्णयान्वये महाराष्ट्र राज्य प्राणी संग्रहालय प्राधिकरणाचे नियामक मंडळ (Governing Council), कार्यकारी समितीच्या (executive Committee) उपविधी नियमांना सोबतच्या सहपत्रानुसार मेमोरंडम ऑफ असोसिएशन व नियमावलीला शासन मान्यता प्रदान करण्यात येत आहे.

सदर शासन निर्णय महाराष्ट्र शासनाच्या www.maharashtra.gov.in या संकेतस्थळावर उपलब्ध करण्यात आला असून त्याचा संकेताक २०१६०१२९१७३२४४२९९९ असा आहे. हा आदेश डिजीटल स्वाक्षरीने साक्षांकित करून काढण्यात येत आहे.

महाराष्ट्राचे राज्यपाल यांच्या आदेशानुसार व नावाने,

(अरविंद आपटे)
विशेष कार्य अधिकारी,
महसूल व वन विभाग

प्रत माहिती आणि उचित कार्यवाहीसाठी :-

- १) मा.मुख्यमंत्री यांचे प्रधान सचिव, मंत्रालय, मुंबई.
- २) मा.मंत्री (वने) यांचे खाजगी सचिव, मंत्रालय, मुंबई.

- ३) मुख्य सचिव, महाराष्ट्र राज्य, मंत्रालय, मुंबई.
- ४) अपर मुख्य सचिव, नियोजन विभाग, मंत्रालय, मुंबई.
- ५) अपर मुख्य सचिव, वित्त विभाग, मंत्रालय, मुंबई.
- ६) अपर मुख्य सचिव (कृषी), कृषी व पदुम विभाग, मंत्रालय, मुंबई.
- ७) प्रधान सचिव नगर विकास विभाग, मंत्रालय, मुंबई.
- ८) सचिव (पशुसंवर्धन), कृषी व पदुम विभाग, मंत्रालय, मुंबई.
- ९) महासंचालक, माहिती व प्रसिद्धी, मंत्रालय, मुंबई.
- १०) प्रधान मुख्य वनसंरक्षक, (वनबल प्रमुख), महाराष्ट्र राज्य, नागपूर.
- ११) प्रधान मुख्य वनसंरक्षक (वन्यजीव), महाराष्ट्र राज्य, नागपूर.
- १२) व्यवस्थापकीय संचालक, महाराष्ट्र राज्य वनविकास महामंडळ, नागपूर.
- १३) महा संचालक व प्रधान मुख्य वनसंरक्षक, सामाजिक वनीकरण, महाराष्ट्र राज्य, पुणे.
- १४) अपर प्रधान मुख्य वनसंरक्षक (अर्थसंकल्प, नियोजन व विकास), महाराष्ट्र राज्य, नागपूर.
- १५) अपर प्रधान मुख्य वनसंरक्षक (कार्मिक /प्रशासन-दुर्योग संवर्ग), महाराष्ट्र राज्य, नागपूर.
- १६) अपर प्रधान मुख्य वनसंरक्षक (वन्यजीव) नागपूर/मुंबई (बोरिवली)/नाशिक.
- १७) संचालक, केंद्रीय चिडीयाघर प्राधिकरण, नवी दिल्ली
- १८) प्रादेशिक उपनिदेशक (वन्यजीव), पश्चिम क्षेत्र, मुंबई
- १९) विभागीय आयुक्त, (सर्व महसूल विभाग).
- २०) संचालक, भारतीय प्राणी सर्वेक्षण संस्था, पुणे
- २१) कुलगुरु, डॉ. पंजाबराव देशमुख कृषि विद्यापीठ, अकोला
- २२) मुख्य वनसंरक्षक (प्रादेशिक), सर्व.
- २३) मुख्य वनसंरक्षक (वन्यजीव), पुणे.
- २४) मुख्य वनसंरक्षक तथा क्षेत्र संचालक, मेळघाट व्याघ्र प्रकल्प, अमरावती.
- २५) मुख्य वनसंरक्षक तथा संचालक, संजय गांधी राष्ट्रीय उद्यान, बोरिवली.
- २६) मुख्य वनसंरक्षक तथा क्षेत्र संचालक, पेंच व बोर व्याघ्र प्रकल्प, नागपूर.
- २७) मुख्य वनसंरक्षक तथा क्षेत्र संचालक, ताडोबा अंधारी व्याघ्र प्रकल्प, चंद्रपूर.
- २८) मुख्य वनसंरक्षक तथा क्षेत्र संचालक, सहयाद्री व्याघ्र प्रकल्प, कोल्हापूर.
- २९) वनसंरक्षक तथा क्षेत्र संचालक, नवेगाव-नागझिरा व्याघ्र प्रकल्प, गोंदिया.
- ३०) वनसंरक्षक (वन्यजीव), ठाणे / नाशिक.
- ३१) सर्व जिल्हाधिकारी.
- ३२) सर्व मुख्य कार्यकारी अधिकारी, जिल्हा परिषद.
- ३३) सर्व जिल्हा पशुसंवर्धन अधिकारी.
- ३४) उपवनसंरक्षक (प्रादेशिक) सर्व.
- ३५) उपवनसंरक्षक (वन्यजीव), अकोला/औरंगाबाद.
- ३६) विभागीय वन अधिकारी सांगली/उस्मानाबाद/बीड / हिंगोली /चिपळूण.
- ३७) उप विभागीय वन अधिकारी संगमनेर/मालेगाव/ भोर.
- ३८) आमटे अॅनिमल पार्क, हेमलकसा/ स्नेक पार्क, कोल्हापूर / महाराजा शहाजी छत्रपती प्राणी संग्रहालय, कोल्हापूर/पीपल फॉर अॅनिमल शॉल्टर, वर्धा /बिबट सफारी, रोहा
- ३९) महालेखापाल-१/२ (लेखापरीक्षण /लेखा व अनुज्ञेयता), महाराष्ट्र राज्य , मुंबई / नागपूर.

४०) वन कक्षातील सर्व कार्यासने, महसूल व वन विभाग, मंत्रालय, मुंबई-३२.

४१) फ-१ कार्यासन, महसूल व वन विभाग, मंत्रालय, मुंबई - ३२ (निवडनस्ती).

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MEMORANDUM OF ASSOCIATION

OF

THE ZOO AUTHORITY OF MAHARASHTRA

THE ZOO AUTHORITY OF MAHARASHTRA

Memorandum of Association

1. Name of the Society: The name of the society shall be “The Zoo Authority of Maharashtra” (A society registered under the Societies Registration Act 1860)

2. Registered Office: The registered office of the society viz., The Zoo Authority of Maharashtra shall be situated at Nagpur.

3. Area of operation of The Zoo Authority of Maharashtra shall be the state of Maharashtra including adjoining territorial waters.

4. The **objectives** for which the society is established are:

a) To provide for proper development and maintenance of the recognized Government Zoos in the State of Maharashtra, so as to make them modern and model Zoological parks.

b) To monitor the implementation of the development plans, schemes as well as maintenance works in the Government Zoos as well as in all other Zoos of Maharashtra as approved by the State Government and in accordance with the regulations issued from time to time by the Central Zoo Authority.

c) To breed and rear the endangered species of the fauna of India and the world with the object of saving them from extinction and of restocking other Zoos and eventually to enrich the depleted fauna.

d) To spread the message of Wildlife conservation to the visitors, students and common public in the zoo and outside the zoo through a proper conservation education programme. (Zoo outreach programme)

e) To undertake research projects either on its own or in collaboration with Research Institutes, Universities, Non-Government organisations on:

i) The conservation breeding of endangered species,

ii) The behaviour of animals and birds in their natural surroundings as well as in captivity,

iii) Animal Health

f) To procure such animals as are required for the zoos in the state of Maharashtra by purchase or exchange, from other states in India or from abroad,

- g) To disseminate knowledge and information about wildlife by publication of bulletins and journals etc.,
 - h) To subscribe or assist any charitable, benevolent, scientific, national, public or any other institution for achieving the objects or purposes which are consistent with or which promote the objectives of the society.
 - i) Do all such acts and things as are incidental or conducive to the attainment of the above objectives or are directly or indirectly beneficial to the society in the promotion of its objects and subjects, subject to the overall control of the government and subject to conformity with the Societies Registration Act, 1860.
4. With a view to facilitate the society's activities for achieving its objectives, the society may:
- a) Implement the development plans and schemes as well as maintenance works approved by Central/State/Central Zoo Authority/Governing Board in the Zoos of Maharashtra through the Management Authorities of the respective Zoos if they so desire..
 - b) Pay out of the funds belonging to the society or out of any particular part of such fund, all expenses that are incidental to the formation of the society and management and administration of the society.
 - c) Subscribe or otherwise assist any charitable, benevolent, scientific, national, public or any other institution, the objects or purposes of which are consistent with or which promote the objectives of the society.
 - d) Make donations to such persons or institutions and in such cases, whether of cash or any other assets, as may be, that are directly or indirectly conducive to any of the societies objects, or otherwise expedient and in particular to remunerate any person or corporation assisting the society.
 - e) Provide for the welfare of the employees and to make payments towards insurance or towards treatment for the injuries sustained during the working hours in any recognised Zoo in the State of Maharashtra.
 - f) Invest in, construct and equip laboratories to conduct research and experiments on animal health and behaviour.
 - g) Receive donations from persons/ institutions either in India or abroad in cash or in kind which directly or indirectly are conducive to any of the society's objects or are otherwise expedient;
 - h) Do all such acts and things as are incidental or conducive to the attainment of the above objectives or are directly or indirectly beneficial to the society in the promotion of its objects, subjects, subject to the overall control of the government {and are in conformity with the provisions of the Societies Registration Act, 1860.}
 - i) Establish, maintain, subscribe or subsidize or collaborate with or become a member of training institutions, research laboratories, research institutions for scientific and technical research and experiments.
 - j) Employ such staff as may be found necessary for the efficient handling and conduct of the society.
5. It is expressly declared that any income or profit received by the society shall be applied solely for promoting the objects of the society as set forth in this memorandum and no portion thereof shall be paid or transferred directly or indirectly by way of salary, dividend, bonus, income or profit to any of

the members of the society provided nothing herein contained shall apply to payment of reasonable incidental expenses to such members.

6. The Society may:

- i) Frame Rules and Regulations for the functioning of the Society,
- ii) Alter or modify schemes, Rules and Regulations for carrying out the objectives of the society for the management of the affairs thereof and for furtherance of the objectives of the Society and otherwise for giving effect to the objectives of the Society.

7. Governing Council

Subject to the Rules of the Society, the management, supervision and control of the affairs of the Society shall vest in the Governing Council. The Governing Council of the Society will consist of the following members:

1)	Minister (Forests), Govt. of Maharashtra	President
2)	Principal Secretary / Secretary (Forest)	Member
3)	Principal Secretary (Urban Development)	Member
4)	Principal Secretary (Finance)	Member
5)	Principal Secretary (Planning)	Member
6)	Principal Secretary (Animal Husbandry, Dairy Development & Fisheries)	Member
7)	Principal Chief Conservator of Forests (Head of Forest Force)	Member
8)	Principal Chief Conservator of Forests (Wildlife)	Member
9)	Managing Director (Forest Development Corporation of Maharashtra)	Member
10)	Dean, Maharashtra Animal & Fisheries Science, Nagpur or their representative	Member
11)	Representative of Zoological Survey of India, Pune	Member
12)	Representative of Central Zoo Authority of India, New Delhi	Member
13)	Representative of Regional Dy. Director (Wildlife) Western Region, Mumbai	Member
14)	* Representatives of Zoos / Experts of Zoo / NGOs in the field of Wildlife Conservation (one each)	Member
15)	Member Secretary, The Zoo Authority of Maharashtra	Member Secretary

8. We, the several persons whose names and addresses are given below, having associated ourselves for the purposes described in this Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a society under the Societies Registration Act XXI of 1860 and hold ourselves responsible to manage the affairs of the Society as per the Rules, a copy of which, duly certified to be a true copy by three members of the Governing Council is filed herewith along with this Memorandum of Association.

1)	Minister (Forests), Govt. of Maharashtra	President
2)	Principal Secretary / Secretary (Forest)	Member
3)	Principal Secretary (Urban Development)	Member
4)	Principal Secretary (Finance)	Member
5)	Principal Secretary (Planning)	Member
6)	Principal Secretary (Animal Husbandry, Dairy Development & Fisheries)	Member
7)	Principal Chief Conservator of Forests (Head of Forest Force)	Member
8)	Principal Chief Conservator of Forests (Wildlife)	Member
9)	Managing Director (Forest Development Corporation of Maharashtra)	Member
10)	Dean, Maharashtra Animal & Fisheries Science, Nagpur or their representative	Member
11)	Representative of Zoological Survey of India, Pune	Member
12)	Representative of Central Zoo Authority of India, New Delhi	Member
13)	Representative of Regional Dy. Director (Wildlife) Western Region, Mumbai	Member
14)	* Representatives of Zoos / Experts of Zoo / NGOs of Wildlife Conservation Society (one each)	Member
15)	Additional Principal Chief Conservator of Forests/ CCF (Wildlife)	Member Secretary

In the Presence of :

1. ----
2. ----

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THE ZOO AUTHORITY OF MAHARASHTRA

RULES AND REGULATIONS

SHORT TITLE:

These Rules may be called the "Rules of the Zoo Authority of Maharashtra."

1. **Name of the Society:** The name of the society shall be "The Zoo Authority of Maharashtra"
(A society registered under the Societies Registration Act 1860)
2. **Registered Office:** The registered office of the society viz., The Zoo Authority of Maharashtra shall be situated at Nagpur.
3. **Definitions:** In the memorandum and the Rules, unless the context otherwise requires:-
 - (i) Society means "The Zoo Authority of Maharashtra".
 - (ii) "The Government" means the Government of Maharashtra.
 - (iii) "The President" means President of the Governing Council of Society.
 - (iv) "The Governing Council" means the Governing Council of the Society.
 - (v) "Chairperson" means Chairperson of the Executive Committee.
 - (vi) "Member" means the member of the Society.
 - (vii) The "Member Secretary" means the officer of the Maharashtra Cadre of the Indian Forest Service of the rank of Additional Principal Chief Conservator of Forests or Chief Conservator of Forests appointed by the Government, as Member Secretary to The Zoo Authority of Maharashtra.
 - (viii) "Executive Committee" means Executive Committee of the Society.
 - (ix) "Zoo" means any zoo established in the State of Maharashtra.
 - (x) "Act" means "The Societies Registration Act, 1860 (XXI of 1860) & rules made thereunder both amended from time to time.
 - (xi) "Rules" shall mean the rules of the society as amended from time to time by its Governing council

PATRONS OF THE SOCIETY:

04. The following shall be the Patrons of the Society.

Chief Minister Chief Patron

Finance Minister Patron

Animal Husbandry Minister.....Patron

AUTHORITIES OF THE SOCIETY:

05. The authorities of the Society shall be:

- (i) The Governing Council
- (ii) The Executive Committee and
- (iii) Such other authorities as may be constituted by the Governing Council or the Executive Committee

OFFICERS OF THE SOCIETY:

06. The following shall be the officers of the Society namely

- (i) Principal Chief Conservator of Forests (Wildlife)
- (ii) Member Secretary of the Zoo Authority of Maharashtra
- (iii) Such other officers as may be appointed by the Governing Council or the Executive Committee from time to time.

GENERAL BODY AND MEMBERSHIP:

07. The members of the Governing Council shall constitute the General Body of the Society and shall consist of not less than seven (07) members.

ROLL OF MEMBERS:

08. The Society shall maintain a register of members giving their names, occupations and addresses and every member shall sign the register. Every change of address shall be notified to the Member Secretary.

GOVERNING COUNCIL:

09. Subject to the other provisions of these Rules, the management, supervision and control of the Society shall vest in the Governing Council.

10. The composition of the Governing Council shall be as follows:

1)	Minister (Forests), Govt. of Maharashtra	President
2)	Principal Secretary / Secretary (Forest)	Member
3)	Principal Secretary (Urban Development)	Member
4)	Principal Secretary (Finance)	Member

5)	Principal Secretary (Planning)	Member
6)	Principal Secretary (Animal Husbandry, Dairy Development & Fisheries)	Member
7)	Principal Chief Conservator of Forests (Head of Forest Force)	Member
8)	Principal Chief Conservator of Forests (Wildlife)	Member
9)	Managing Director (Forest Development Corporation of Maharashtra)	Member
10)	Dean, Maharashtra Animal & Fisheries Science, Nagpur or their representative	Member
11)	Representative of Zoological Survey of India, Pune	Member
12)	Representative of Central Zoo Authority of India, New Delhi	Member
13)	Representative of Regional Dy. Director (Wildlife) Western Region, Mumbai	Member
14)	* Representatives of Zoos / Experts of Zoo / NGOs in the field of Wildlife Conservation (one each for 2 years)	Member
15)	Member Secretary, The Zoo Authority of Maharashtra	Member Secretary

Note:- *The selection of these persons shall be based not on their official position, but on their recognised achievements and contribution in the field of Zoo Management and Animal Welfare or in the field of Conservation Education.

11. The Governing Council shall appoint Committees of the members for such purposes as administration and finance, training and programming, and recruitment and delegate to such Committees and the Executive Committee such powers, and authorise them to perform such functions as it may deem necessary and expedient. Such delegation or authorisation may be made subject to such conditions as the Governing Council may think fit to impose. The Governing Council shall approve the Annual Budget; approve the Annual Work Plan of the Society and any works related to the Society upto Rs. 100 Lakhs.

12. The Governing Council may create new classes of membership from time to time for such specific periods, and fill them by co-option of such members, as it deems desirable and necessary in the interest of the Society.

TENURE OF NOMINATED MEMBERS:

13. The tenure of the nominated members of the Governing Council shall be two years from the date of the appointment.

14. When a person, including the President, is a member of the Governing Council by virtue of his office he shall cease to be such member when he relinquishes the said office and the vacancy so arising shall be filled in by his successor in that office. Such member shall, however, be eligible for re-nomination in another vacancy, if any, on the Governing Council.

CESSATION OF MEMBERSHIP:

15. Notwithstanding anything contained in these Rules, a member of the Governing Council shall cease to be such member if during his tenure of office he resigns or becomes insolvent or is otherwise unable or incompetent to hold office, or his membership is terminated by the President.

16. The President may terminate the membership of any person appointed on the Governing Council for such reasons as his incapacity to discharge the duties, insolvency etc.

RESIGNATION:

17. A member of the Governing Council, other than ex-officio member, may resign his membership by a letter addressed to the President of the Governing Council and such resignation shall take effect from the date of its acceptance by the President

CAUSAL VACANCIES:

18. Any causal vacancy arising on the Governing Council by resignation, death or otherwise, may be filled by appointment or nomination of a member by the President and the member so appointed or nominated shall hold office for the remainder of the tenure of that Governing Council.

19. The Governing Council shall function notwithstanding any vacancy on the Governing Council and any defect in the appointment or nomination of any of its members, and no act or proceedings of the Governing Council shall be invalidated, nullified or called in question merely by reason of the existence of any vacancy on the Governing Council or by reason of any defect in the appointment or nomination of any its members.

MEETINGS OF THE GOVERNING COUNCIL:

20. Subject to the provisions of the Act, the, Governing Council shall meet at least once a year.

ANNUAL GENERAL MEETING:

21. The President of the Governing Council shall convene the Annual General Meeting within four months of the close of the financial year.

- (i) to receive and consider the annual report and audited accounts of the Society for the preceding financial year;
- (ii) to appoint auditors and fix their remuneration;
- (iii) to review progress of work during the year ended and consider and approve generally the budget demands and programmes for the ensuing year; and
- (iv) to discuss any other business as may be necessary

SPECIAL MEETINGS:

22. The President of the Governing Council may convene special meetings of the Governing Council to consider any matter of special importance or urgency or on the written requisition of not less than Six members of the Governing Council, specifying the purpose for which the meeting is proposed to be called.

VENUE OF THE MEETING:

23. Meeting of the Governing Council shall ordinarily be held in the registered office of the Society provided however, that meeting may be held at any other place as may be expedient or necessary.

NOTICE OF THE MEETING:

24. Every meeting of the Governing Council shall be convened by notice issued under the hand of the Secretary or any other Officer of the Society so authorised by the Governing Council in this behalf.

25. Every notice calling for a meeting of the Governing Council shall be issued to every member not less than fifteen days before the day scheduled for the meetings, except in the case of a special meeting, when the notice shall be issued at least Five days before the day fixed for the meeting. A summary of business to be transacted at the annual and other meetings shall be communicated to the members at least seven days before the day of the meeting except that in the case of Special Meetings it should be circulated at least three days before the meeting.

26. The accidental omission to give notice to or the non-receipt of notice of any meeting by any member shall not invalidate the proceedings of that meeting.

QUORUM:

27. Seven members present in person shall constitute the quorum for any meeting of the Governing Council; provided that, if a meeting is once adjourned for want of quorum, a subsequent meeting called on the basis of the same agenda shall not be required to form a quorum.

PRESIDING OFFICER:

28. The President shall ordinarily preside at all meetings of the Governing Council. In the absence of the President, the members present shall choose one Member from amongst themselves to preside over the meeting.

INVITATION TO ATTEND A MEETING:

29. The President may invite any person other than a member of the Governing Council to attend a meeting of the Governing Council, but such persons shall not be entitled to vote at the meeting.

VOTING:

30. In any case of difference of opinion amongst the members on any matter under discussion in a meeting, the opinion of the majority present shall prevail. Every member present at the meeting including the President shall have one vote and if there be an equality of votes, the President of the meeting shall have a casting vote.

VOTING BY CIRCULATION:

31. Any business which is of an urgent nature and which cannot be held over till the next meeting of the Governing Council may be transacted by circulation among all members of the Governing Council and any resolution so circulated and approved by a majority of the members of the Governing Council shall be as effective and binding as if such resolution had been passed at a meeting of the Governing Council; provided that any business so transacted shall be reported at the next meeting of the Governing Council.

EMERGENCY POWERS OF THE PRESIDENT:

32. Where the matter is of such urgency that a decision thereon cannot await the convening of a Special Meeting or voting by circulation, the President may for reasons to be recorded in writing take a decision thereon. Such decision shall be placed before the next meeting of the Governing Council for ratification.

SERVICE OF NOTICE:

33. A notice may be served upon any member of the Governing Council in person or by post addressed to such member at the address mentioned in the roll of members. Any notice so served by post shall be deemed to have been served two days after it was posted.

34. Rights, Powers and Duties of the Governing Council:

- (i) Formulation of guiding principles and procedures for achieving the objectives of the Authority.
- (ii) Approval of the Annual Plan of Operations, Annual budget and Annual report of the Authority.
- (iii) Approval of the annual audit report of the Authority.
- (iv) Monitoring to ensure that the executive committee is functioning effectively as per the rules.
- (v) Approval of the amendments to the Rules of the Authority.
- (vi) Approval of the salary, allowances, service conditions and other facilities to the staff of Authority.
- (vii) Sanction of the unforeseen expenses from the contingency fund of the Authority and to approve rules regarding operation and maintenance of this fund.
- (viii) Approval of the organizational structure of the Authority.
- (ix) Resolution of disputes arising out of policies/decisions /orders/issues of the Executive Committee / Authority

EXECUTIVE COMMITTEE:

35. Subject to the overall supervision and policy directions of the Governing Council and its Committees, the Executive Committee shall be responsible for the management, administration and control of the affairs of the Society and its income and properties in accordance with these Rules, and the Regulations, orders and instructions made from time to time and shall have, and exercise, powers which may be necessary, incidental, conducive or expedient for the said purpose. The Executive Committee shall be responsible for approval of all work contracts and prominent expenditure if in approved budget approved by Governing Council up to Rs. 50 Lakhs. The Executive Committee shall be responsible of recruitment of all posts as per approved staffing pattern on contractual basis:-

COMPOSITION OF THE EXECUTIVE COMMITTEE:

36. The Executive Committee of the Society will consist of the following members:

1)	Principal Chief Conservator of Forests (Wildlife)	Chairperson
2)	Managing Director (FDCM) or his representative	Member
3)	Dean, Maharashtra Animal & Fisheries Science, Nagpur or their representative	Member
4)	Additional Principal Chief Conservator of Forests (Budget, Planning & Development)	Member
5)	Representative of Zoological Survey of India, Pune	Member
6)	Representative of Zoo	Member
7)	Veterinary Officer working with zoos	Member
8)	Expert on Zoo Management to be nominated by the Government	Member
9)	Member Secretary, The Zoo Authority of Maharashtra	Member Secretary

37. Rights, Powers and Duties of the Executive Committee:

The Executive Committee shall be responsible for implementing appropriate programs to achieve the objectives of the Authority. All the rights, powers of the Authority shall vest in the Executive Committee except the ones not delegated by the Governing Council. The following functions shall be performed by the Executive Committee for the discharge of this responsibility:-

- (i) Approval of the annual work plan, annual budget, audit reports, annual reports and other relevant proposals before submitting them to the Governing Council.
- (ii) Approval of the projects for zoo /bio-parks development.
- (iii) Monitoring the implementation of programmes of the Authority.
- (iv) Approval of the service conditions, welfare activities of the staff of the Authority.
- (v) Appointment of the auditor for auditing the accounts of the Authority.
- (vi) Formulation and Submission of proposals, after due consideration, for amendment of the Rules before the Governing Council.

- (vii) Delegation of any powers and rights of the Executive Committee to the Member Secretary or any other officer of the Authority as it deems necessary for the achievement of the objectives of the Authority.
- (viii) Receive donations from persons/ institutions either in India or abroad in cash or in kind which are, directly or indirectly, conducive to any of the society's objects or otherwise expedient;
- (ix) To perform such other duties and functions as delegated or directed by the Governing Council from time to time as considered necessary and expedient.

TENURE OF THE COMMITTEE:

38. The term of office of the 'Executive Committee' shall be three years; provided that a Committee whose term has expired shall continue until the successor Committee is constituted.

RESIGNATION:

39. A member of the Committee, other than an ex-officio member may resign his membership by a letter addressed to the President through the Chairman and such resignation shall take effect from the date of its acceptance.

MEETINGS OF THE COMMITTEE:

40. The Executive Committee shall meet not less than four times in a calendar year, provided that not more than four months shall elapse between any two meetings of the Committee. The meetings of the Committee shall ordinarily be held in the registered office of the Society; provided, however, that a meeting may be held at any other place as may be expedient or necessary.

41. Every meeting of the Committee shall be presided over by the Chairman. Five members of the Committee, including the Chairman, present in person shall constitute a quorum at any meeting of the Committee.

42. In case of difference of opinion amongst the members on any matter under discussion in a meeting, the opinion of the majority shall prevail. Every member present at the meeting including the Chairman shall have one vote and if there be an equality of votes, the Chairman of the meeting shall have a second casting vote.

43. Every meeting of the Committee shall be convened by notice issued under the hand of the Member Secretary or any other officer of the Society so authorised in this behalf. Every notice calling for a meeting shall set the date, time and venue of the meeting and shall be issued to

every member not less than fifteen days before the day scheduled for the meeting, provided that for transacting urgent matters, the Chairman may convene a meeting with seven days' notice. A summary of the business to be transacted at the meeting shall be communicated to the members not less than seven days before the day of the normal meeting, and three days in the case of a meetings convened with shorter notice. The accidental omission to give notice to, or the non-receipt of notice of any meeting by any member shall not invalidate the proceedings of that meeting.

44. Any business of an urgent nature may be carried out by circulation among all members of the Committee and any resolution so circulated and approved by a majority of the members of the Executive Committee shall be as effective and binding as if such resolution had been passed at meeting of the Committee; provided that any business so transacted shall be reported at the next meeting of the Committee.

CHAIRMAN OF THE EXECUTIVE COMMITTEE:

45. The Executive Committee may by resolution delegate to its Chairman any of its powers as deemed necessary, fit and expedient for the efficient and expeditious conduct of the business of the Society.

46. The Chairman may refer any question or any matter, which in his opinion is of sufficient importance to justify such a reference, to the decision of the President and the decision of the President shall be binding on the Committee. Such matters shall be reported to the Committee at its next meeting.

47. The Chairman of the Executive committee shall have all such powers as may be delegated to him by the Governing Council and the Executive Committee.

48. As the Head and the Chief Executive of the Society he shall be responsible for the proper administration and conduct of the affairs of the Society.

49. The Responsibilities of Member Secretary:-

- (i) The Member Secretary shall be responsible for day-to-day administrative and management functions of the Society.
- (ii) All orders, notices and instructions issued on behalf of the Society shall be issued under the signature of the Member Secretary.
- (iii) The Member Secretary shall maintain the proceedings of the meetings and other records.
- (iv) The Member Secretary shall be the person in whose name the Society may sue or be sued.

- (v) The Member Secretary shall receive any donations, gifts, acquire any land, building or other movable or immovable properties together with all rights pertaining thereto, through purchase, exchange, lease or any other means, on behalf of the Society.
- (vi) The Member Secretary shall manage, utilize and control funds of the Society for implementing various programmes and activities.
- (vii) The Member Secretary shall prepare Annual Plan of Operations, Estimates, Budget, reports of the Society.
- (viii) The Member Secretary will execute the programmes in accordance with the powers / authorities delegated to him.
- (ix) The Member Secretary shall execute any agreements for and on behalf of the Society.
- (x) The Member Secretary shall impose and recover the fees for the services rendered by the Society and raise necessary funds for achieving the objectives of the Society.
- (xi) The Member Secretary shall frame rules for the Contingency Fund of the Society and obtain the approval of the Executive Committee.
- (xii) The Member Secretary shall appoint and take / propose action against the officers/ staff as per the applicable conduct / disciplinary rules.

50. The Duties and Powers of Member Secretary

- i) The Member Secretary shall exercise all the powers delegated to him by the Governing Council / Executive Committee.
- ii) The Member Secretary shall be the competent authority for fixing and disbursing the pay / allowances and taking disciplinary action against the officials/ employees of the Society as per the applicable service conditions.
- iii) Staff of the Society will be appointed on deputation / contractual basis.
- iv) All the officials and employees of the Society shall work under the administrative control of the Member Secretary.

51. Service Condition of Officials and Employees

- i) The Service condition of the officers on deputation to the Authority from State Government shall be governed as per the service conditions in their parent cadres / service.
- ii) The remuneration and service conditions of the employees appointed on contract basis shall be in accordance with the rules approved by the Governing Council or as prescribed in the contract conditions approved by Governing Council.

52. General Disqualification for Officers and Employees

Any person, who has any direct or indirect interest in any contract or employment of the Society, himself or through his / her partner or agent shall be neither appointed nor allowed to continue as an officer or employee of the Society.

FUNDS, ACCOUNTING AND AUDIT:

53. The funds of the Society shall consist of.

- 1 Grant-in-aid received from the State Government and Government of India.
- 2 Donations and contributions from other sources.
- 3 Charges received for conducting research, consultancies on Zoo Management, Conduct of all Trainings Courses, Workshops, Seminars, Conference, and Meetings by the Society.
- 4 Other incomes and receipts.

54. Bank Account: - All receipts and funds specified above and forming part of the funds of the Society shall be deposited in:

- i) Any Nationalized or Scheduled Bank
- ii) Such securities and cash deposit receipt as may be approved by the State Government.
- iii) All such accounts shall be operated jointly by the Member Secretary and another officer of the Society.

55. The powers to borrow and lend:-

Subject to the provisions of these Rules and with the previous sanction of the State Government, the Society may (i) borrow money from the public or from any financial institutions or any corporation controlled by the State Government or Central Government (ii) lend / advance any sum standing at the credit of the Society for achieving the objectives of the authority.

56. State Government Guarantee:-

If the Society so desires and requests, the State Government may guarantee, in such a manner and subject to such conditions as it may think fit, the payment of a loan raised by the Society.

57. The Society shall maintain books, accounts, and other related records in such a Form and in such manner' as may be necessary and prescribed in consultation with the auditors of the Society and in accordance with the Bye-laws and financial rules framed in this behalf. The accounts of the Society shall be audited annually by the Auditors appointed for the purpose and the audited Statement of Accounts shall be submitted, along with the annual report, at the Annual General Meeting for the consideration and approval of the Governing Council. After approval of

the audit report by the Governing Council, it shall be submitted to Government and issued along with the annual report to members of the Governing Council Government and others concerned.

REMUNERATION TO THE MEMBERS OF THE GOVERNING COUNCIL / EXECUTIVE COMMITTEE:

58. The Members of the Governing Council or the Executive Committee or any Committees of the Governing Council or the Executive Committee shall not be entitled to any remuneration from the society for their services as members, but they shall be paid such traveling and daily allowance as may be provided in the Bye-laws to be made in this behalf for journeys; for attending meetings, or in connection with other business of the Society.

OTHERS:

59. Amendments to the Memorandum and Rules may be made by the Governing Council at its Annual General Meeting or Special Meeting by a simple majority after giving a minimum of ten days' notice of the proposed amendment(s) in writing to the members of the Governing Council. The State Government shall be apprised about all such amendments immediately.

60. The Society shall not transfer or dispose off any immovable property and movable property exceeding rupees 25 lakhs without the prior approval of the State Government.

61. The Government shall have the right to issue any general or specific directives on any matters of policy concerning the affairs of the Society, and such directives shall be binding on the Society.

62. The Governing Council shall have the power to dissolve, with the prior approval of the State Government, the Society for appropriate reasons. In such an event, the corpus and the management of the Society would vest in the State Government.

LIST OF MEMBERS:

63. A list of persons who are members within the meaning of Section 15 of the Societies Registration Act, 1860 will be maintained in the form of Schedule VI to the Societies Registration (Maharashtra) Rules 1971 [vide Rule 15 thereof.]

CHANGE IN NAME OR OBJECTS:

64. If a change is desired in the name or the object of the Societies or if two or more Societies are to be amalgamated, the procedure laid down in Section 12 or 12A Of Societies Registration Act, 1860 will be followed.

DISSOLUTION:

65. If the Society is to be dissolved procedure laid down in Section 13, 14 of the Societies Registration Act, 1860 will be followed.

66. We, the following members of the Governing Council hereby certify that the above is a true and correct copy of the Rules framed and adopted by the said Society.

Sr No	Name and Address	Signature
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